

**THE VIRGINIA BOARD FOR  
WATERWORKS AND WASTEWATER WORKS OPERATORS**

**MEETING MINUTES**

The Virginia Board for Waterworks and Wastewater Works Operators met on Wednesday, June 21, 2006 at the offices of the Virginia Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia 23230.

The following members of the Board were present:

Eileen M. Leininger, Chair  
Harold W. Walker, Vice Chair  
Steve W. Cawthron  
John W. Vanderland  
Frank L. Davis, Jr.  
Dr. J. Wesley Kleene

Dr. Grizzard resigned effective June 11, 2006 and was not in attendance.

The following members of DPOR staff were present during some or all of the meeting:

Jay W. DeBoer, Director  
David Ashe, Chief Deputy Director  
Karen O'Neal, Deputy Director for RPD  
David Dick, Executive Director  
Marilyn Cohn, Administrative Assistant

Others who attended the meeting included:

Jason Powell, Joint Legislative Audit & Review Committee  
Eric Messick, Joint Legislative Audit & Review Committee  
Mark Anderson, Department of Health

Chairperson Leininger, finding a quorum of the Board present, **Call to Order** called the meeting to order at 8:35 AM.

Steve Cawthron moved to approve the revised agenda to include presentation from Jason Powell from JLARC regarding SJR 82. Mr. Vanderland seconded the motion which was unanimously approved by the following members: Leininger, Cawthron, Walker, Kleene, Davis and Vanderland. **Adopt Agenda**

Mr. Cawthron moved that the Board approve the minutes of its December 7, 2005 Board meeting and the minutes of the January 25, 2006 Training Course Review Panel meeting. Mr. Vanderland seconded the motion which was unanimously approved by the following members: Leininger, Cawthron, Walker, Kleene, Davis and Vanderland. **Approval of Minutes**

Chairperson Leininger opened the floor for public comment. No member of the public present expressed a desire to address the Board.

**Public Comment Period**

Mr. Dick reviewed the Memorandum from Sharon Sweet, who was unable to attend the meeting, regarding the current status of the examination process. The board was also provided with the PSI Examination Development Report.

**Examination Update**

A review of the ABC and PSI examination statistics was given by David Dick, along with a summary of the examination results from July 2005 to May 2006.

The Board asked for additional information concerning the PSI examination scores and the future focus of the examination. Mr. Dick agreed to consult with Ms. Sweet and arrange a response for the September 13, 2006 Board meeting.

David Dick presented the recommendations of the Training Course Application Review Panel for the California State University at Sacramento submitted for the Board's action. Mr. Davis moved that the Board adopt the Review Panel's recommendations. Dr. Kleene seconded the motion which was unanimously approved by the following members: Leininger, Cawthron, Walker, Kleene, Davis and Vanderland.

**Training Course Application**

Jason Powell from the Joint Legislative Audit and Review Commission reviewed the background regarding SJR 82. The Commission has been directed to study very small and small community water systems in Virginia. Several representatives from JLARC will be meeting with DPOR staff to review the pertinent information. No action by the Board.

**JLARC Study SJR 82**

Mr. Dick advised the Board that the final regulation to establish a provisional license was filed on Town Hall on January 3, 2006. DPB approval was received on January 17, 2006 and are awaiting Governor's approval.

**Final Regulations Update**

The fast track amended regulations to facilitate the implementation of the computer bases examination has received LOA and approval from DPB and SCT and are awaiting Governor's approval.

Mr. Cawthron moved that the Board adopt the following resolutions:

**Other Business**

**Department of Professional and Occupational Regulation**

**Board for Waterworks and  
Wastewater Works Operators**

Resolution To

***Dr. Thomas J. Grizzard, Jr., P.E.***

**WHEREAS**, Dr. Thomas J. Grizzard, Jr., P.E., has faithfully and diligently served as a member of the Board for Waterworks and Wastewater Works Operators from January 1, 1999 until June 11, 2006; and

**WHEREAS**, Dr. Thomas J. Grizzard, Jr., P.E., has devoted generously of his time, talent and leadership to the Board; and

**WHEREAS**, Dr. Thomas J. Grizzard, Jr., P.E., has endeavored at all times to render decisions with fairness, good judgment, and in the best interest of the Board; and

**WHEREAS**, the Board for Waterworks and Wastewater Works Operators wishes to acknowledge its gratitude and deepest appreciation for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth.

**NOW THEREFORE BE IT RESOLVED**, by the Board for Waterworks and Wastewater Works Operators this 21st day of June, 2006 that Dr. Thomas J. Grizzard, Jr., P.E. be given all honors and respect due him for his outstanding service to the Commonwealth and its citizens and the Board for Waterworks and Wastewater Works Operators; and

**BE IT FURTHER RESOLVED**, that this Resolution be presented to him and be made a part of the official minutes of the Board so that all may know of the high regard in which he is held.

Mr. Walker seconded the motion, which was unanimously approved by the following members: Leininger, Cawthron, Walker, Kleene, Davis and Vanderland.

The Board confirmed the following meeting dates:

**Set Meeting Dates**

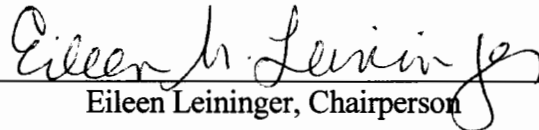
September 13, 2006  
December 6, 2006  
March 7, 2007  
June 20, 2007  
September 19, 2007  
December 5, 2007

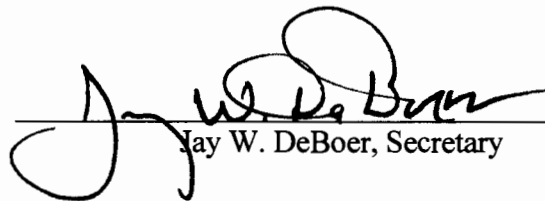
Board members completed their conflict of interest forms and travel vouchers.

**Conflict of  
Interest Forms**

The Board adjourned at 9:45 A.M.

**Adjournment**

  
Eileen Leininger, Chairperson

  
Jay W. DeBoer, Secretary

COPY TESTE:

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Custodian of the Records

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of  
State Government**

1. Name: Eileen Leininger
2. Title: Board Member - Waterworks and Wastewater Works Operators
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: None

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: Water Industry

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: 6/21/06

Signature: Eileen M. Leininger

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of  
State Government**

1. Name: Harold W. Walker
2. Title: Board Member - Waterworks and Wastewater Works Operators
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: None

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: \_\_\_\_\_

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated:

6/21/06

Signature:

Harold W Walker

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of  
State Government**

- 1. Name: Steve W. Cawthron
- 2. Title: Board Member - Waterworks and Wastewater Works Operators
- 3. Agency: Department of Professional and Occupational Regulation
- 4. Transaction: Board Meeting
- 5. Nature of Personal Interest Affected by Transaction: None

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: Water and Wastewater Industry

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: 6/21/06

Signature: SW Cawthron

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of  
State Government**

1. Name: John W. Vanderland
2. Title: Board Member - Waterworks and Wastewater Works Operators
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_  
\_\_\_\_\_

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: \_\_\_\_\_  
\_\_\_\_\_

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated:

Signature:

6/21/06  
John W. Vanderland



**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of  
State Government**

1. Name: Frank L. Davis, Jr.
2. Title: Board Member - Waterworks and Wastewater Works Operators
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_  
\_\_\_\_\_

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: \_\_\_\_\_  
\_\_\_\_\_

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: 6-21-06  
Signature: Frank L. Davis, Jr.

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of  
State Government

1. Name: Dr. J. Wesley Kleene
2. Title: Board Member - Waterworks and Wastewater Works Operators
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: NONE

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: VDH, OFFICE OF

DRINKING WATER

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: 21 JUNE 2006

Signature: *Wesley Kleene*